

PORT OF SEATTLE
MEMORANDUM

COMMISSION AGENDA
ACTION ITEM

Item No. 4f
Date of Meeting March 22, 2016

DATE: March 17, 2016
TO: Ted Fick, Chief Executive Officer
FROM: Paul J. White, Commission Clerk
SUBJECT: Update to 2016 Commission International Travel Plan

ACTION REQUESTED

Request an update of the Commission's 2016 international travel plan to include additional travel in the second quarter.

BACKGROUND

Pursuant to Section 2 of Resolution No. 3604, at the beginning of each calendar year, the Port Commission is required to consider and approve a motion authorizing anticipated Commission international travel for the year. Not all of the approved trips may materialize. Authorization for 2016 was approved on February 23, 2016.

Additional international travel not included in the February request is required to be approved separately by the Commission in an open public meeting. This request makes provision for an additional trip to Panama in the second quarter, should the Commission choose to take advantage of it.

1st Quarter

None

2nd Quarter

British Columbia, Germany, Hong Kong, China, and Panama

3rd Quarter

Quebec

4th Quarter

China and the United Kingdom

ATTACHMENTS TO THIS REQUEST

- None

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

- February 23, 2016 – the Commission authorized an international travel plan for 2016.